



Hounslow Safeguarding Children Board

**Hounslow Safeguarding Children Board Meeting,  
Monday 23<sup>rd</sup> April 2018,  
3.00pm – 5.00pm,  
Council Chambers, Civic Centre**

Attendees		
Name	Agency	Designation
Hannah Miller	Hounslow Safeguarding Children Board	Independent Chair
Alan Adams	London Borough of Hounslow	Executive Director Children's, Adults and Housing
Amanda Lowes	LB Hounslow	Head of Housing Client Service
Chris Domeney	Youth Offending Service	Head Youth Offending Service, Children's Services
DCI Helen Flanagan	Hounslow Police	Detective Chief Inspector
Dr Johan Redelinghuys	WLMHT	Director of Safeguarding
Dr Nirmala Sellathurai	CCG	Designated Doctor Safeguarding Children
Jacqui McShannon	London Borough of Hounslow	Director of Safeguarding & Specialist Services, Children's Services
Lara Wood	London Borough of Hounslow	Head of Safeguarding & Quality Assurance
Martin Forshaw	London Borough of Hounslow	Head of Safeguarding Specialist Services
Janet Johnson	Hounslow Safeguarding Children's Board	Training & Development Manager
Jo Leader	Hounslow Safeguarding Children's Board	Acting Business Manager
Julie Hulls	CCG	Designated Nurse Safeguarding Children
Tony Bowen	HRCH	Named Nurse Safeguarding Children
Marianne McIlroy	WMUH	Nurse
Clare McKenzie	London Borough of Hounslow	Children's Commissioning Manager, Public Health
Michael Marks	London Borough of Hounslow	Director of Education
Permjit Chadha	Community Safety Partnership	Community Safety Manager
Ray Whyms	Lampton School	Assistant Headteacher
Marcia Lennon	CAFCASS	-
James Jolly	NPS	Head of Service for Kingston, Richmond and Hounslow
Sharon Pearce	Feltham YOI	Head of Safeguards

Richard Arnold	London Fire Brigade	-
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Apologies		
Name	Agency	Designation
Bhupinder Lakhanpaul	-	Lay Member
Greg Ashman	Borough Commander	London Fire Brigade
Karen McLean	Voluntary Sector Representative	Homestart
Kylee Brennan	iHear	Service Manager
Monica King	WLMHT	Named Nurse Safeguarding Children
Mary Harpley	London Borough of Hounslow	Chief Executive
Samantha (for Graeme Baker)	West Thames College	-
Laura Maclehouse	London Borough of Hounslow	Acting Director of Public Health
Councillor Tom Bruce	Education and Children's Services	Councillor

## 1) Introductions & Apologies

Board members introduced themselves to the meeting. Apologies of members unable to attend were noted.

## 2) Minutes of the last meeting & matters arising

The minutes of the last meeting were agreed and no matters arising were discussed. The action log was updated.

## 3) Prevent Annual Report

Karmi Rekhi, Prevent Education Officer summarised the Prevent Annual Report on behalf of Joan Conlon, Community Inclusion and Participation Manager, which was circulated to members prior to the meeting, and welcomed comments and questions.

The Chair commented that the Prevent work was comprehensive and wide ranging and that nationally it was recognised that there would be further financial input in prevent strategies. Members did not have raise any further questions.

## 4) Feltham YOI Challenge Day Presentation

Sharon Pearce gave a presentation outlining the areas of improvement and areas of ongoing challenge at Feltham YOI since the HSCB Challenge Event and Section 11 audit in 2017 as she was unable to attend the Challenge session in March 2018 and welcomed comments and questions.

Previously identified safety concerns in 2017 had been addressed and recognised in the recent inspection of Feltham YOI. There is evidence of an 80% drop in assaults on boys with lots of work being done with victims of bullying. The boys are being actively encouraged to spend more time out of their rooms. Last year 40% of boys were locked in their rooms and in the current year, this figure was now down to 17%.

OFSTED figures show that previously only 45% of the boys were in education and now this has positively increased to 72%.

In order to continue the positive input into the wellbeing of the boy's mental health, Psychology have made financial investments to open the Enhanced Support Unit (ESU). FYOI is currently in Phase 1 where 4 out of 6 potential boys are resident and in Phase 2 further young people with complex needs will be housed.

It was highlighted that previously young people were sanctioned and punished, however poor behaviour is now being managed through rewards and incentive schemes.

The turnover of staff had slightly improved in that 55% of operational staff were in post and that retention rates had improved.

The Board were informed that Glenn Knight, Governor of Feltham YOI would be leaving in June 2018 and that he would be imminently replaced by a new Governor.

## **5) WMUH Challenge Day Presentation**

Marianne McIlroy, Nurse representing WMUH gave a presentation outlining the areas of improvement and areas of ongoing challenge at WMUH since the HSCB Challenge Event and Section 11 audit in 2017 as the hospital was unable to attend the Challenge session in March 2018 and welcomed comments and questions.

In May 2018 there would be a transition to a new IT system and that a training programme was in place for staff to meet this transition.

A bespoke safe environment has been created on the Paediatric Ward for children & young people with mental health issues to support services such as CAMHS.

Members raised issue that much work was needed with the Sexual Health team. Supervisions are currently not monthly and the facility is under-resourced. However, Julie Hull, Sarah Green and the tri-borough are working together around safeguarding supervisions to impact improvements. The Sexual Health Team are also not attending MASE where their input is necessary. Julie Hulls informed that she is aware of the concerns and is proactively addressing these with the provider.

## **6) Adults Mental Health Engaging with Child Protection**

Jo Carmody, Head of Safeguarding & Quality Assurance, Adults Social Care and Angela Forero summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

It was acknowledged that a footprint is needed of organisations working together and that pathways needed to be created so that Social Workers could access the correct resources and have the facility to escalate issues where necessary.

Johan Redelinghuys commented on attendance at Child Protection Conferences and confirmed attendance figures need to be monitored in the future as they currently did not reflect true attendance statistics. A meeting has taken place with Martin Forshaw and CAMHS to explore the issue and further meetings are also scheduled to discuss it further. The issue of the lack of resource to co-ordinate the meetings has been raised. Lara Wood reassured that a Business Support Officer had been identified to cover monitor invitations to external organisations.

The Chair highlighted the importance of adhering to the 'Think Family' concept as this cuts across all partner agencies. Additionally, the HSCB and HSAB are developing joint seminars to introduce the concept of 'Think Family' to the multi-agency staff groups across Adults' and Children's Services and it is hoped they will help identify where the focus of the roll out should be.

## **7) BCU Presentation**

Helen Flanagan delivered a presentation outlining the new arrangements under the BCU model, which was circulated to members prior to the meeting and welcomed comments and questions.

Financially the Police service is unable to function on the current Policing model and therefore required a restructure. The restructure resulted in the BCU model being adopted, whereby 32 boroughs will be transitioned to 12 command units that will be referred to as sectors. The areas covered will be broken down to wards of neighbourhood Policing and Safeguarding. Hounslow has joined with Hillingdon and Ealing under a tri-borough arrangement and Paul Martin will be the new Borough Commander for our area and Helen Flanagan will remain as DCI in charge of Safeguarding for the west area.

The BCU model will be in effect by June 2018 and the CAIT and Sapphire Teams which will be based across three sites, will transfer over in October 2018. Hounslow will continue to benefit from representatives from the CAIT that will be located within the MASH team.

Members questioned Police's attendance at the Sub Groups. Helen stated that although senior members may not be fully available to attend the Sub-Group meetings, the Police were aware of the expectations from HSCB and therefore, the delegates who attended would be experienced staff and capable of making decisions on behalf of the Police service. Staff attending at Board level would be either Superintendents or DCI and those attending Sub Groups would need to be identified, depending on the number of Sub-Groups held in other Boroughs. MARAC and mental health cases will continue to be monitored through the Safeguarding Strategy Board.

Members questioned if most police teams will be borough based or at least have a physical presence within Hounslow. It was confirmed that the Response Team and Neighbourhood Police arrangements will remain the same. The same safeguarding arrangements also applied to Domestic Violence with quick responses and links to partner agencies. The CSE and Missing Persons Teams will also be based in Hounslow. Reassurances were offered that the continuity of Police services throughout the transition to the BCU model will remain.

Members also queried the process for strategic command and operational needs of a diverse borough with diverse needs. Reassurance was given that the Strategic Board would identify emerging themes that will drive operations for the communities as opposed to prioritising and pushing forward the Police's own agenda.

Members requested for the changes to be documented in a simplified way so that organisations such as schools had ease of access to this information and could identify clearly what has or has not changed through the transition.

## **8) MASH Audit Report**

Jo Leader summarised the report, which was circulated to members prior to the meeting and welcomed comments and questions.

A repeat audit of the MASH took place in December 2017, as a follow up piece of work from the audit complete in December 2016 and the JTAI findings in March 2017. The audit report has now been reviewed by the MASH Strategic Board.

The audit demonstrated significant improvements had been made since December 2016 and the JTAI in March 2017. The capacity of Health to provide resources at the Front Door remains an issue and continues to impact the timeliness of checks. HRCH and the CCG are being challenged to find a resolution via the MASH Strategic Board and the HSCB. The CCG are supporting HRCH to put a business case together for added resource and Children's Services have provided necessary information to be included. The business case will highlight the risks of inadequate staffing from health at Front Door and outline the additional pressure this places on the other services in the MASH. Anthony Bowen stated that staff members have been identified who will be committing additional time to the Front Door services.

Lara Wood commented that staff are working on the screening tools that are used in the assessments and are pro-actively getting involved with cases. Training is being provided and work is being closely done with Customer Service Officers, Frontline Officers and Social Worker's to improve the MASH service.

The audit also highlighted that there are too many virtual members attached to the MASH and the system is significantly impacted as it is reliant on continual follow up of electronic requests as opposed to operating within the concept of multi-agency partners working alongside each other to have real time discussions.

The Chair confirmed that the audit produced an overall pleasing result.

## **9) MASH Data and Action Plan Progress**

Martin Forshaw gave a verbal update to the members and welcomed comments and questions.

There are challenges of staffing levels and workload pressure in the Intake Teams following the added resource being placed in the MASH.

The CAIT team will be placed with the MASH. The benefits of this are positive but the logistics of accommodating them, present as an issue as the new Civic Centre premises are smaller.

CFAN referrals continue to be of inadequate quality and the amount of training that can be provided is limited. A discussion took place at the Early Help meeting around designing a bespoke online training course to reach a larger audience. Members commented that it was important that steps were taken to ensure the good quality of CFAN referrals. The HSCB has this as a priority area and assurance was given that work was being done with the MASH team to develop a training

package which was overseen by the Training Sub Group. However, the group lacked representation from schools.

The IT recording system has been revised to identify signposting of contacts and therefore allows for better reporting on cases.

Jacqui McShannon stated that the lead Inspector from Ofsted was impressed with the JTAI Action Plan, it gave a robust response to the recommendations and commented on the good partnership work with agencies.

Jacqui McShannon also commented that an Early Help Project Manager had been appointed and will be in place from 21<sup>st</sup> May 2018.

## **10) Neglect Audit Report**

Jo Leader summarised the report, which was circulated to members prior to the meeting and welcomed comments and questions.

The neglect multi-agency audit took place in November 2017. The Neglect strategy itself was rolled out in May 2017 and an adequate amount of time could pass exploring how the partnership agencies are responding to neglect. All agencies have used an identifiable neglect assessment tool but not the preferred Quality of Care Assessment Tool which is formally adopted by Children's Social Care. Lara Wood stated that the shorter version of the Quality of Care Assessment Tool would be used where there was no involvement from the Social Worker and a longer version where there were Child Protection Plans in place.

The audit recommended that the partnership agencies formally adopt the tool within their own organisations to ensure consistency in the multi-agency assessment and outcome focussed interventions for families where neglect is the overriding feature.

Ray Whyms stressed that schools lacked awareness of strategies and processes and needed guidance in areas such as Section 11, neglect audits, CFAN referrals for greater clarity and to improve school functions.

The Board endorsed the report and agreed that the recommendations needed to be embedded in our practices and ongoing work will take place over the coming year and feed into the strategic drive from the HSCB.

## **11) Disbanding Education Network**

Michael Marks summarised the Education Network Report, which was circulated to members prior to the meeting and welcomed comments and questions.

Michael Marks emphasized the need to consider engaging with Schools through different strategies and was currently considering the SENCO Network but was mindful of the challenges involved. He suggested annual meetings with education network leads.

Jo leader commented that Kamm Grewal, Headteacher at Springwell Primary School would be joining the Board in future as the representative for Primary Schools.

The Board agreed to disband the Education Network as there was a clear and well-defined work plan for engagement with education providers as part of the Boards targeted priorities outlined in its three-year Business Plan. The Chair and the Business Manager would be presenting to the Headteacher Briefing session on 13<sup>th</sup> June 2018.

## **12) Trusted Relationships Fund**

Gemma Ross summarised the report, which was circulated to members prior to the meeting and welcomed comments and questions.

A bid had been put in to receive funding from the Trusted Relationships fund to deliver the P.E.A.C.E project in Hounslow. The project would work with young people at risk of Child Sexual Abuse (CSE) and Child Criminal Exploitation (CCE). Children's Social Care and the Youth Offending Service would be match funding by offering staff should Hounslow win the bid however support to commit to ensure the project has a legacy was needed from all partners.

The Chair requested further clarity on the funding. Members stated that this could be in kind and not necessarily financial.

Hounslow will be told by 7<sup>th</sup> May 2018 whether the expression of interest had been successful or not. The support from partners would need to be received by 7<sup>th</sup> June 2018 if successful.

It was agreed Gemma Ross and Jo Leader would decide on the potential signatories prior to Board endorsing the project.

## **Standing Agenda Items**

### **13) Feedback from Strategic Boards**

#### **Youth Crime Management Board**

No safeguarding updates were shared with the meeting.

#### **Violence Against Women and Girls (VAWG)**

No safeguarding updates were shared with the meeting.

#### **Community Safety Partnership**

No safeguarding updates were shared with the meeting.

#### **Health and Wellbeing Board**

No safeguarding updates were shared with the meeting.

#### **Hounslow Safeguarding Adults' Board**

No safeguarding updates were shared with the meeting.

#### **SEND Inspection**

The Programme Board has strengthened in terms of representation of partners. The Heads on the Board had a supportive review of the Care and Health programme.

Jacqui McShannon commented that the Ofsted inspection of Local Authority Children's Services (ILCAS) would be within the next few months and she and Michael Marks had just had a monitoring phone call with Ofsted.

#### **14) FYI**

##### **Feedback re CRC engagement with the HSCB and JTAI**

The Chair commented that she and Jo Leader had met three representatives from CRC before the Board meeting. CRC have accepted that they have had organisational issues and therefore there has been a general lack of engagement with the HSCB. However, there a Partnership Manager has been appointed who will attend the June HSC Board also the HSAB and deliver a presentation on the work of the CRC. The CRC have committed to attend meetings where there are issues raised that warrant their response. They will also be represented on the JTAI monitoring Group.

The CRC will also provide details of the performance datasets they are using.

#### **15. Any Other Business**

Jacqui McShannon commented that there were staffing challenges at the Intake Teams and that members needed to be mindful of the impact on their service users and staff.

*Action: Jacqui McShannon to provide an assurance paper outlining the challenges in the Intake Teams and how they are being managed.*

#### **Part B Agenda – Confidential**

No Part B agenda items were discussed.



